

OWNER / AGENT CONTACT INFORMATION:

Name: Lee and Associates Management leeandassociatespm.com Member #: _____
 Phone: 206-525-7300 Fax: 206-525-7325 Date: _____
 Email: leasing@leeandassociatespm.com 4746 11th Avenue NE #100, Seattle, WA 98105

Screening Package: ☐ Package 1 ☐ Package 2 ☐ Package 3 ☐ Package 4 ☐ Package 5 ☐ Package 6 ☐ Other _____

APPLICANT INFORMATION

Applicant's Last Name	First Name	Middle	Phone #
Current Address	City	State	Zip
Social Security #	Date of Birth	Driver's License / State Issued	Email

MANAGERS CHECKLIST: Visual Proof Of: ☐ Driver's License ☐ State ID ☐ SS Card ☐ Other _____

OCCUPANCY INFORMATION

List all people that plan to reside with the above applicants. Anyone listed 18 or over who is not a dependent of above, must complete a rental application, pay a screening fee and sign all documents:

1. _____ 3. _____
 2. _____ 4. _____

Are you a smoker? ☐ Yes ☐ No
 Do you have a waterbed or aquarium over 20 gallons? ☐ Yes ☐ No If yes, proof of insurance is required.
 Do you have Renters Insurance? ☐ Yes ☐ No
 Pet(s)? ☐ Yes ☐ No If yes, how many? _____ Type(s) _____
 Breed(s) _____ Weight(s) _____

PERSONAL BACKGROUND HISTORY

In the past 7 years, have you been convicted of, or do you have any charges pending, for a criminal offense? ☐ Yes ☐ No

Explain: _____

Are you required to register as a sex offender? ☐ Yes ☐ No

FINANCIAL INFORMATION

Name of Financial Institution & Phone #	Type of Account	Account # (optional)
Name of Financial Institution & Phone #	Type of Account	Account # (optional)

Current monthly expenses for financial obligations: ☐ Car _____ ☐ Loan _____
☐ Credit _____ ☐ Other _____
 Have you ever filed for bankruptcy? ☐ Yes ☐ No

PREVIOUS RESIDENCE HISTORY

Current Address	City	State	Zip	Landlord's Name / Phone #	Dates of Occupancy	Rent Amount \$
Previous Address	City	State	Zip	Landlord's Name / Phone #	Dates of Occupancy	Rent Amount \$
Previous Address	City	State	Zip	Landlord's Name / Phone #	Dates of Occupancy	Rent Amount \$

PREVIOUS RESIDENCE HISTORY – CONT.

For what date are you seeking occupancy? _____

Have you given notice of termination of tenancy to your current landlord?

☐ Yes ☐ No

Have you ever been served an unlawful detainer or been evicted?

☐ Yes ☐ No

If yes, include month / yr & address: _____

Have you ever received a notice to pay rent or vacate and/or another unlawful detainer notice from a landlord?

☐ Yes ☐ No

If yes, describe circumstances: _____

INCOME HISTORY

Applicant's Current Employer	Position	Monthly Income	Start Date	Supervisor / H.R. Name & Phone
------------------------------	----------	----------------	------------	--------------------------------

Previous Employer	Position	Dates Employed	Supervisor / H.R. Name & Phone
-------------------	----------	----------------	--------------------------------

Other Sources of Verifiable Income	Monthly Income	Other Sources of Verifiable Income	Monthly Income
------------------------------------	----------------	------------------------------------	----------------

VEHICLE REGISTRATION

Written permission separate from this application must be obtained to park on premises.

Vehicle Make	Model	Year	Color	Plate # / State
--------------	-------	------	-------	-----------------

Vehicle Make	Model	Year	Color	Plate # / State
--------------	-------	------	-------	-----------------

Description of any other vehicles (boat, trailer, RV, motorcycle, etc.) you would like to keep on the property.

Vehicle Make	Model	Year	Color	Plate # / State
--------------	-------	------	-------	-----------------

EMERGENCY / PERSONAL CONTACTS

Name	Relationship	Phone #
------	--------------	---------

Name	Relationship	Phone #
------	--------------	---------

ACKNOWLEDGMENT

In compliance with the Fair Credit Act and RCW 59.18.257 (2), this is to inform you that a credit investigation involving the statements made on this application for tenancy will be initiated. Any false, fraudulent or misleading information provided on the application may be grounds for denial of tenancy and/or forfeiture of rental or lease agreement. An incomplete application causes delay in processing and may result in denial of tenancy. If you are declined tenancy due to the consumer report, you may obtain a free copy of your credit report from the bureau it was obtained from within 60 days of denial. You also have the right to dispute the accuracy of the report and/or add a consumer statement to the report. This is NOT an agreement to rent and all applications must be approved.

A non-refundable processing fee of 45 is required per applicant for tenant screening fees.

I certify to the best of my knowledge all statements are true. I authorize the owner/agent for initial tenancy and again upon any future lease modifications or renewals to verify the information provided on the application including, but not limited to, obtaining credit reports, character reports, civil and/or criminal records, verifying source of income and rental history. I understand that false, fraudulent or misleading information may be grounds for denial of tenancy and/or forfeiture of my rental or lease agreement.

By initialing, I acknowledge having been notified in writing, or by posting, of what types of information will be accessed to conduct the tenant screening and what criteria may result in denial of the application, as required by RCW 59.18.257.

Applicant Signature	Print Name	Date
---------------------	------------	------

Agent / Owner Signature	Title	Date
-------------------------	-------	------